



October 28, 2010

VICE PRESIDENTS, AREA OPERATIONS

Subject: Supervisor Workload Credit Results

Supervisor Workload Credit (SWC) determinations may affect supervisory staffing in individual installations or units. Effective immediately, when the SWC worksheet results in a supervisory staffing reduction in a particular installation or unit, the change will be effective no sooner than 30 days from the date the worksheet is finalized and provided to local management.

This will ensure that we have provided ourselves an adequate period of time to efficiently make the required changes.



Patrick R. Donahoe